

## SCHOLARSHIP REFUND FORM

- Contract benefits may only be applied towards the cost of tuition and mandatory fees. Scholarships intended for expenses other than tuition and mandatory fees do not qualify for a scholarship refund.
- All scholarship refunds are issued to the Purchaser listed on the Contract and are processed after the add/drop date of the institution. The refund will be sent to the Purchaser's address on file.
- Please submit all required documentation to P.O. Box 44005, Jacksonville, FL 32231-4005 or Fax to 1-800-4652. Questions should be directed to Customer Service at 1-800-987-4450.

Scholarship refund requests must be submitted each semester and must include the following documentation in order to be processed:

1. Schedule of classes or invoice reflecting actual credit hours enrolled.
2. Student billing statement or tuition bill reflecting tuition billed and scholarship applied.
3. Complete scholarship request form.

### Section I: Current Contract Information

MPACT Account Number: \_\_\_\_\_

Purchaser Name (First, MI, Last): \_\_\_\_\_

Purchaser Primary Number: (\_\_\_\_) \_\_\_\_\_ Secondary Number: (\_\_\_\_) \_\_\_\_\_

Beneficiary Name (First, MI, Last): \_\_\_\_\_

Beneficiary SSN: \_\_\_\_\_

#### School Information:

School Name: \_\_\_\_\_ City / State: \_\_\_\_\_

Term: \_\_\_\_\_ Year: \_\_\_\_\_ Number of Hours Enrolled: \_\_\_\_\_

### Section II: Current Purchaser Signature

I certify that I am the legal contract Purchaser, and I authorize MPACT to issue a scholarship refund for the above-referenced contract for the indicated term and year.

\_\_\_\_\_  
Current Purchaser Signature

\_\_\_\_\_  
Date

### Section III: Notary Section

The above signed appeared before me, the undersigned Notary Public, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, within my jurisdiction. The above signed has satisfactorily proven to be the person whose name holds authority to complete the request contained herein and acknowledges that the he/she executed and delivered the above request for a refund on the above reference MPACT account on the date and for the purposes therein set forth.

\_\_\_\_\_  
Notary Signature

(Seal or Stamp)

\_\_\_\_\_  
My Commission Expires

#### NOTICE

Purchasers who knowingly supply fraudulent documentation will be subject to penalties defined in the MPACT Master Contract and other civil and criminal penalties as provided by law.

