



DAVID McRAE
STATE TREASURER

Our office now allows Nursing Homes and Rehabilitation Centers the option of reporting online. You may still submit a paper report utilizing the Nursing Home Form on the next page, however, online reporting does not require a notarization and is the fastest and easiest method of reporting unclaimed property.

To report online, navigate to <https://ms.findyourunclaimedproperty.com/app/submit-a-report> and choose "Enter a

TREASURER DAVID McRAE
MISSISSIPPI UNCLAIMED PROPERTY

CLAIMING PROPERTY | REPORTING PROPERTY | ABOUT

SUBMIT A REPORT

I have created my NAUPA report or have no property to report

If you have already created a NAUPA report file and need to submit it or you need to submit a Negative (\$0) Report, click the button below. Please note: Negative Reports must be filed electronically, or they will not be processed.

UPLOAD A REPORT

I need to create a report

If you do not have access to reporting software and wish to create a manual report, click the button below. Once you click the button, you will be redirected to another tab to manually enter each owner and property.

ENTER A MANUAL REPORT

1. Enter your e-mail address and you will be assigned a key that will be valid for 45 days. Please print out a copy of your key because you will need this passcode if you want to return to work on your report at a later date.
2. Enter your holder information. This is the information for the facility where you work.
3. Save the record of the holder/Nursing Home.
4. Add the owner information and the cash you are reporting for each patient. Note: You can report for multiple patients per report. There is no limit.
5. Verify the information you have supplied is correct and submit. Select a payment option.
6. Do not forget to print a copy of your report for your records.

If you utilize online reporting, you do not need to mail in the below form. Submit a summary of your online submission along with your check.

Special Note: The only valid property codes for your patients are NH17-Medicaid patients and MS16-Non-medicaid patients. Please only select one of these property codes. The most common owner type is 'primary'.

Call 601-359-2513 and ask for Jessica if you have any issues with the Manual Report tool.

REPORT AND REMITTANCE due November 1

Mail Report & Check Payable to:

Office of the State Treasurer
Unclaimed Property Division
P.O. Box 138
Jackson, MS 39205-0138



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**Nursing Home Unclaimed Property Report
(One form per decedent – Complete in full)**

Name of Holder/Care Center _____ Contact Person & Phone _____

Mailing Address _____ Email Address _____

City, State, Zip _____ Federal ID # _____

Pursuant to Mississippi Code Annotated, Section 43-13-120 and Section 89-12-1, et. seq., the above holder hereby reports the following property:

Owner's Name (Last, First, MI) _____	Medicaid Patient? Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's SSN _____	Amount due owner _____
Owner's Date of Birth _____	Owner's Date of Death _____
Last known address before entering care center _____	
City, State, Zip _____	
Information on any person who may possess an interest in such property (Continue on back if necessary):	
Person's Name _____	Relation to Decedent _____
Phone _____	Email Address _____
Address _____	

AFFIDAVIT State of _____ County/City of _____

I, _____, of the company/holder for which this report is made, being duly sworn (or affirmed) according to the law do depose and say that this report is true and contains all facts required by law to be reported.

Signature of officer, owner, etc.

Sworn and subscribed before me this _____ day of _____, 20____.
Notary Public: _____